

TOWN OF TYNGSBOROUGH

Office of the Board of Selectmen

25 Bryants Lane

Tyngsborough, MA 01879

Tel: 978 649-2300 Ext. 100 Fax: 978 649-2320

APPROVED

Board of Selectmen Meeting Minutes

Thursday, January 3, 2013 at 8:30 P.M.

Community Room, Town Offices, 25 Bryants Lane

Members Present: Selectman Rick Reault, Selectman Robert Jackson, Selectman Corliss Lambert, Selectwoman Karyn Puleo, Selectman Allen Curseaden

Staff Present: Town Administrator Michael Gilleberto, Assist Town Administrator Nina Nazarian, and Admin Assistant Therese Gay

The listing of matters are those reasonable anticipated by the Chairman which may be discussed at the meeting. Not all items listed may in fact be discussed, and other items not listed may also be brought up for discussion to the extent permitted by law. "Chairman Jackson read the following: "The following meeting is being recorded and broadcast through our local cable access channels on Comcast and Verizon FIOS. A recording of this meeting will also be available for viewing on our town's website at tyngsboroughma dot gov. Also, after instruction from the State Fire Marshall and the Tyngsborough Fire Chief, in the event of an emergency, there is an exit to my left and directly across from me, along the back wall."

1. 8:30 PM Open Meeting/Read Agenda

The Chairman called the meeting to order. The Pledge of Allegiance was recited. The Agenda was read by Rick Reault, Clerk. The Board was introduced.

2. Executive Session

The Board voted 5-0-0 on a motion by Selectman Reault, second by Selectwoman Puleo to enter into Executive Session to discuss the following : To conduct strategy sessions in preparation for negotiations with nonunion personnel or conduct contract negotiations with non union personnel – Deputy Police Chief and to return to an open meeting at the conclusion of the executive session. Roll Call Vote: Selectman Rick Reault, yes; Selectman Robert Jackson, yes; Selectwoman Karyn Puleo, yes; Selectman Corliss Lambert, yes; Selectman Allen Curseaden, yes. The Board entered into Executive Session at 8:40 PM.

The Board returned to open session at 8:47 PM.

3. Correspondence – Deputy Chief resignation

The Board received a letter of resignation from Deputy Richard Burrows. The Board voted 5-0-0 on a motion by Selectman Reault, second by Selectman Lambert to accept the resignation of Deputy Richard Burrows, effective Saturday January 5, 2013.

4. Acting Deputy Police Chief - appointment

The Town Administrator received a letter of recommendation from the Chief of Police requesting the Board promote Lieutenant Richard Howe to the position of Deputy Chief. The Administrator recommends the Board appoint Lieutenant Richard Howe to the position of Acting Deputy Chief until such time that a signed contract is in place. The Board voted 5-0-0 on a motion by Selectman Reault, second by Selectman Lambert to appoint Richard Howe as Acting Deputy Police Chief effective Friday, January 4, 2013 at 3:00 PM, subject to the following: a weekly salary of \$1,698, the conditions of the existing Deputy Chief job description; and, that any and all personnel promotions or appointments within the department are subject to the recommendation of the Chief of Police and a vote of the Board of Selectmen.

5. Adjournment

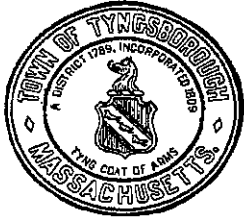
The Selectmen voted 5-0-0 on a motion by Selectman Reault, second by Selectman Lambert to adjourn the meeting.

The meeting adjourned at 8:53 PM.

Respectfully Submitted,

Therese Gay
Admin Assist

Approved on: Monday January 14, 2013



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Board of Selectmen Meeting Notice

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- 1. 8:30 PM Open Meeting/Read Agenda**
- 2. Executive Session**
 - A. Exemption Two - To conduct strategy sessions in preparation for negotiations with nonunion personnel or conduct contract negotiations with nonunion personnel - Deputy Police Chief.**
- 3. Correspondence - Deputy Chief resignation**
- 4. Acting Deputy Police Chief - appointment**
- 5. Adjournment**

Future Meetings

Monday, January 7, 2013 at 6:00 PM at the Town Offices

Monday, January 14, 2013 at 6:00 PM at the Town Offices (Tri-Board meeting)

Monday, January 28, 2013 at 6:00 PM at the Town Offices